

Minutes LMC Meeting – February 2020

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AT THE NEXT MEETING THESE MINUTES WILL BE APPROVED
THE APPROVAL PROCESS MAY CHANGE SOME SENTENCE STRUCTURE OR
WORDS, BUT SHOULD NOT SIGNIFICANTLY CHANGE THE CONTENT

Minutes of the Regular LMC Meeting of February 27, 2020

Present: Brett Hopper, Jeff Czyson, Karen Kozer, Bradi Larson, Albert Reiff, Kevin Malecek, Scott Tomek, Marc LeVoir, Anne Handahl, Caleb Pesola and Angie Fox.

Minutes taken Albert Reiff and prepared by Amanda Layne.

Meeting called to order at 1335.

Minutes not completed from January meeting.

AHEMS Updates

Finances

The operating income for January 2020 was \$1,102,000 which was \$29,000 favorable to budget. Net revenue was \$23,000 behind plan, total salaries were \$159,000 behind plan and non-salary expenses were \$211,000 ahead of plan. We had 53 more transports than budgeted.

****Every year AHEMS creates a budget to guide operations and provide expectations for recapitalization of the organization. When you hear us use the term “behind plan” this refers to the fact we are performing at a rate that will leave us short of our established goal. This does not mean we are losing money; we’re just not making the amount we targeted before January 1st. Likewise, the term “ahead of plan” refers to the fact we are doing even better than was predicted which is a wonderful situation!****

IAEP 167 Updates

2020 Elections

IAEP elections were held at the end of February 2020. Brett Hopper was re-elected as President, Ron Gray was elected as District Vice-President Metro EMT, Kat Visco was elected as District Vice-President Wright County and there was no one nominated or elected for District Vice-President Grand.

LMC Committee Appointments

Marc and Kevin will be rotated out. We will be looking for members interested in the position at the next meeting.

Committee Reports

Staffing Committee

A report was generated of hours that are filled for each area and the number of hours needed to completely full. We need more staff. We have a retention issue and not a hiring issue. We recently hired 6 medics and then lost 4.5 FTEs. Our competition is fire departments and UR due to pay,

services with medic/medic model and retirement. The A3 process looking at three models for our schedule – 10/13s, 14/12s, and 14/12/8s. We are still looking at the next bid to implement a change to schedule.

Safety Committee

Committee did not meet in February, but will meet in March. We were looking to replace pink sheet with blue sheets but they did not perform well in trial test in South Metro. There was a safety issue involving a crew while transporting to ANW. They thought they heard gun shots, a large group circled the ambulance, PD was called and the crew continued to transport to ANW.

Communications/Operations Committee

This committee did not meet this month. No update at this time.

Rumor Control

None

Standing Reports

Managers doing union work report

There were 23.25 total hours reported for the month of January 2020 and 6 hours reported for the month of February 2020.

Outsourcing Report

There was \$30,315.30 reported of outsourced work for the month of February 2020.

Action Item Review

Screen Calibration

This has been locked out on some computers. This is not able to be changed. This will be removed from the list.

Mercy/Unity Transfers

Paperwork is still not what we need. Cory is working on it.

Chute Times

Hopper and Matteson have met. A full policy review has been requested. We are waiting on a trigger to be built into First Watch to obtain accurate data and working with Pulse to look at this data. We should expect movement on this in April.

Regionalization

The committee has abolished the idea of regionalization. We continue to have challenges with medics and we are exploring other options. They will be hiring 0.0 paramedics in Buffalo and Cambridge. This will be removed from the list.

Sharepoint and Remote Desktop

No response from IT yet.

Cosmetic Issues with Trucks

No follow up at this time.

CISD and Dispatch

This was completed after last meeting. They are working on procedure that supervisors can follow.

Follow up with Coms/Ops

Did follow up with Haley. Brett and Miller will be getting an invite to next meeting.

Pagers

There are many pagers, back battery covers, and holders missing. Information with missing equipment was sent to Keith and Randy. Cory and Jeff are working on a pager inventory.

Code 3 to Standby/CAD Issues

If we are requested routine but a patient has priority symptoms, dispatcher will upgrade the crew to code 3. It is ok for crews to prompt dispatchers with note changes to their call. Kevin will be addressing these in an EMS Update.

Back Machine/Fitness Group

The group met with Lanenberg and has a lot energy. There will be meeting again and will be reporting to Czyson. Czyson has not received anything from this group yet.

Uniform Policy Revision Workgroup

This is still moving along. The process to change uniform will include a large cost. A draft has been completed.

New Business

Policies

No new policies at this time.

CC LOU Education

This LOU addresses 60 hours of education but 100 are now needed. This could be addressed during negotiations.

Code 4 Tones

Recently three crews missed status checks. A suggestion was made to add tones to the status checks to aid in crews hearing them. This isn't a consistent issue but could be added to help.

Restricted Call Pay

The new New Ulm restricted pay has been changed to \$13.25. The other West Regions will be changed to \$13.25 soon and will receive back pay.

Light Duty Process

Czyson has not taken over the light duty employees at this time. They still report to their direct reports. There is no process at this time for light duty as they are still working on this process. These individuals could be used for Just in Time training.

Guardian Tracker Coachings

Jeff and Dave had not heard about guardian tracker being used in this way. They will be following up at the March leadership meeting to ensure that coachings placed in guardian tracker also have a face to face meeting.

Coronavirus Screen Tool

The medical directors have communicated that the Coronavirus questions will be asked by dispatch starting at 1400 today.

Next Meeting Date:

March 26, 2020 at 1330 at the Mounds View Conference Room.

Adjourned at 1508 hours.