

Minutes LMC Meeting – March 2021

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AT THE NEXT MEETING THESE MINUTES WILL BE APPROVED
THE APPROVAL PROCESS MAY CHANGE SOME SENTENCE STRUCTURE OR
WORDS, BUT SHOULD NOT SIGNIFICANTLY CHANGE THE CONTENT

Minutes of the Regular LMC Meeting of March 25, 2021

Present: Brett Hopper, Jeff Czyson, Dave Matteson, Albert Reiff, Karen Kozer, Angie Fox, Matt Miron, Anne Handahl, Amanda Layne, Dan Seiberlich, Ron Gray, Bradi Larson, Mike Oliverius and Jodi McKusik.

Minutes taken by Amanda Layne.

Meeting called to order at 1331.

Minutes from February 2021 meeting approved as submitted.

AHEMS Updates

Finances

The operating income for February 2021 was \$432,000 which was \$157,000 behind plan. Year-to-date Net Operating income is at \$563,000 which was \$709,000 behind plan. Net revenue was \$34,000 behind plan, total salaries were \$101,000 behind plan and non-salary expenses were \$54,000 behind plan. Billed transports were favorable to plan by 213.

****Every year AHEMS creates a budget to guide operations and provide expectations for recapitalization of the organization. When you hear us use the term “behind plan” this refers to the fact we are performing at a rate that will leave us short of our established goal. This does not mean we are losing money; we’re just not making the amount we targeted before January 1st. Likewise, the term “ahead of plan” refers to the fact we are doing even better than was predicted which is a wonderful situation!****

Broadway Update

The garage has new concrete poured and waiting on installing the lifts. Central supply and mechanics will be there. April 15 and 16 will be move in weekend. Staffing has not been able to move due to badge access issues.

IAEP 167 Updates

No updates at this time.

Committee Reports

Staffing Committee

Staffing committee has not met since the last LMC meeting and will be meeting again soon. Discussion on shift algorithm. This will be discussed at the next staffing meeting. We will bring something back to next LMC.

Safety Committee

Email report from Tomek. Safety is dividing their time between safety and violence prevention. We will be adding CO monitors to the rigs. It will be a monitor attached to the first in bag. They are being priced at this time. They are looking at ballistic vest use and whether it should be issued to the individual vs two per rig. A policy for self-defense has been drafted, is being reviewed and developing an education plan. They are trialing a mega mover that can be used with the hospital hoist. Base security with outside consultants will be evaluated at all bases and OSHA will also be coming out for evaluations. Kaminsky will also be doing mock OSHA inspections. They are reviewing PPE use and t-shirt policy for summer.

Communications/Operations Committee

The group met with Kevin a few days ago. The committee will be meeting monthly instead of quarterly. Next meeting will be in April. They brought on three new members. Jess Holm will be added as a supervisor rep.

Rumor Control

No rumors at this time.

Standing Reports

Managers doing union work report

There were 38.33 hours reported for the month of February 2021 and 30.5 hours reported for March 2021.

Outsourcing Report

There was \$15,315.81 reported of outsourced work for the month of February 2021.

Action Item Review

Employee Relations

Received the information from employee relations and will work with Patty and Susan about getting that information out.

Update Committee Charters

Kevin will be updating charters for all committees and then will identify open positions on committees.

Back Machine/Fitness Group

The committee met two weeks ago. They are going to start making exercise videos while working in the ambulance with fitness bands. They will also be making videos on nutrition. They are looking at a lunch box that you can purchase with uniform options.

Uniform Policy Revision Workgroup

Kevin has a draft that is working on. Needs to add pictures and possibly looking at different shirt options.

New Business

Policies

No new policies to review.

Maintenance Deleting SharePoint Write Ups

It is standard policy that duplicate requests are deleted to reduce volume of requests that are listed each week. Some other types of requests are also deleted. The maintenance department works very hard to keep trucks maintained. It seems that items are being deleted and concerns that a trend will be missed. There needs to be better communication between maintenance shop and clinicians. Clinicians also need more education about how to write something up – we were not aware that we can add to a maintenance request. There should be a group that is put together to discuss this issue.

Next Meeting Date:

April 29, 2021 at Mounds View Conference Room at 1330.

Adjourned at 1448 hours.