

Minutes LMC Meeting – May 2021

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AT THE NEXT MEETING THESE MINUTES WILL BE APPROVED
THE APPROVAL PROCESS MAY CHANGE SOME SENTENCE STRUCTURE OR
WORDS, BUT SHOULD NOT SIGNIFICANTLY CHANGE THE CONTENT

Minutes of the Regular LMC Meeting of May 27, 2021

Present: Kevin Miller, Brett Hopper, Susan Long, Jeff Czyson, Dave Matteson, Albert Reiff, Angie Fox, Matt Miron, Anne Handahl, Amanda Layne, Dustin Hadley, Ron Gray, Aaron Florin, Dan Seiberlich, Scott Nisbit, Scott Tomek, Mike Oliverius and Jodi McKusik.

Minutes taken by Amanda Layne.

Meeting called to order at 1334.

Minutes from March 2021 meeting approved as submitted.

AHEMS Updates

Finances

The operating income for April 2021 was \$1,466,000 which was \$906,000 ahead of plan. Year-to-date Net Operating income is at \$4,129,000 which was \$1,604,000 ahead of plan. Net revenue was \$3,000 behind plan, total salaries were \$194,000 ahead of plan and non-salary expenses were \$677,000 ahead of plan. Billed transports were favorable to plan by 543. Other expense were favorable \$1,012,000, mainly due to the gain on the sale of Forbes.

****Every year AHEMS creates a budget to guide operations and provide expectations for recapitalization of the organization. When you hear us use the term “behind plan” this refers to the fact we are performing at a rate that will leave us short of our established goal. This does not mean we are losing money; we’re just not making the amount we targeted before January 1st. Likewise, the term “ahead of plan” refers to the fact we are doing even better than was predicted which is a wonderful situation!****

IAEP 167 Updates

EMS Week Thank You

We want to extend a thank you for the food and events for EMS Week. The staff very much appreciated it.

Change in Dues

We are working accounts payable to have dues sent directly to National. This is still a work in process.

Committee Reports

Staffing Committee

Report given by Mike Oliverius. Staffing committee has not met since last LMC. There was a concern brought up about Aladtec not being up to date. We are working on reenforcing to make changes on

Staffing Update and in Aladtec. We are also trialing adding into Teams for the management team that is on and in real time. We are also trying to make more changes in advance so there is less for sups to do. We are working on updating the Open Shift Algorithm. The Spring/Summer 2021 bid will start the week of July 5, 2021.

Safety Committee

Report given by Scott Tomek. TXA went on the rigs. Fall education will include situational awareness and de-escalation. Winter education will be more hands-on education. We are working on getting everything through legal. We are still working on the trail for the new mega movers in New Ulm. We are having issues getting materials. There are some ergonomic seat pads for trial in Cambridge. We are still working on CO detectors for first in bags. We had security walk throughs and OSHA checks completed. There was a safety alert sent out about an individual having conflict with Allina and Health Partners. There were a couple of bomb threats in the last few weeks at Mercy and Unity.

Communications/Operations Committee

Report given by Aaron Florin. Aaron and Hayley met with Kevin. The email address request was finalized. Someone from the committee will be monitoring the questions and working with management on vetting posted answers. Jess Holm was selected as supervisor for the committee. Next meeting is scheduled for June 10, 2021.

Wellness Well Being Advisory Committee

Report given by Jeff Czyson. This committee will likely be led by our chaplains. The Peer Support Group will also be under this group. We have had 21 applicants for the positions at this time. We have received approval for some equipment. We are interested and looking at TXR equipment. Chaplains have resumed ride-alongs. We have launched our wellness information at Academy.

Rumor Control

None at this time.

Standing Reports

Managers doing union work report

There was no report available as Brenda is on vacation. Report will be tabled until next meeting.

Outsourcing Report

There was \$8,421.67 reported of outsourced work for the month of April 2021.

Action Item Review

Charters

We have the corporate charter outline to use as a template for updating the committee charters.

Open Shift Algorithm

Mike, Amanda and Jeff still need to meeting in person about the changes and will present on the next LMC.

New Business

Uniform Policy

The policy was sent out to leadership. There were some updates that needed to be added for dispatch. Kevin met with Aspen Mills about moving to embroidery instead of the lettering that we currently have. Navy blue undershirts are available at Aspen Mills.

L167/Management Relationship

This year has been difficult with the pandemic, being short staffed, finances and contract negotiations. The relationship between L167 and Allina EMS management has become strained. We would like to work as a group to identify the strain and mend it.

Charter Review

We will take a look at adopting parts of the corporate charter outline to our new charter.

EMS Research

This area has a great possibility for more clinician involvement and could improve morale. The clinicians do not get much information about the studies or surveys that EMS is involved in. There are a lot of published studies that we have been a part of that staff may not be aware of. We need to increase communication on this subject and explore more opportunities in this area.

Bike Team Restart

With summer coming up there hasn't been much communication about Bike Team and who the supervisor will be in charge of the group. The change for outdoor gathering has just change and we have just started getting requests for events. Renee will be in charge of the Bike Team with the assistance of a North Metro liaison that has not been determined at this time. We are still waiting for many cities to determine what their events will be this summer with the changes to the guidelines for Minnesota.

EIT Lead

We will be implementing two EIT leads in the EIT department. One would be at Eagle Valley and one at Mounds View that will be working with Brad. They will also be looking at adding FTO positions.

Next Meeting Date:

June 24, 2021 at Mounds View Conference Room at 1330.

Adjourned at 1528 hours.