

Minutes LMC Meeting – June 2021

THESE MINUTES ARE BEING POSTED UNAPPROVED
AT THE NEXT MEETING THESE MINUTES WILL BE APPROVED
THE APPROVAL PROCESS MAY CHANGE SOME SENTENCE STRUCTURE OR
WORDS, BUT SHOULD NOT SIGNIFICANTLY CHANGE THE CONTENT

Minutes of the Regular LMC Meeting of June 24, 2021

Present: Kevin Miller, Jeff Czyson, Albert Reiff, Angie Fox, Matt Miron, Anne Handahl, Amanda Layne, Ron Gray, Aaron Florin, Dan Seiberlich, Scott Nisbit, Scott Tomek, Mike Oliverius and Jodi McKusik.

Minutes taken by Amanda Layne.

Meeting called to order by Angie Fox at 1336.

Minutes from May 2021 meeting approved as submitted.

AHEMS Updates

Finances

The net operating income for May 2021 was \$25,000 which was \$549,000 behind plan. Year-to-date Net Operating income is at \$4,154,000 which was \$1,055,000 ahead of plan. Net revenue was \$917,000 behind plan, total salaries were \$241,000 ahead of plan and non-salary expenses were \$126,000 ahead of plan. Billed transports were unfavorable to plan by 445. Salaries and benefits were ahead of plan by \$376,000 due to FTEs running below expected.

******Every year AHEMS creates a budget to guide operations and provide expectations for recapitalization of the organization. When you hear us use the term “behind plan” this refers to the fact we are performing at a rate that will leave us short of our established goal. This does not mean we are losing money; we’re just not making the amount we targeted before January 1st. Likewise, the term “ahead of plan” refers to the fact we are doing even better than was predicted which is a wonderful situation!******

IAEP 167 Updates

None at this time.

Committee Reports

Staffing Committee

Report given by Mike Oliverius. Staffing committee will meet next is June 30, 2021. There will be new shifts added to the schedule for Spring/Summer 2021 bid. The Spring/Summer 2021 bid will start the week of July 16, 2021. Dispatch will be adding a call taker position and is looking at hours and schedule for call taker and looking at if any dispatchers want to move to call taker. This position will put into place by the next bid.

Safety Committee

Report given by Scott Tomek. Bariatric group working on new stretchers and new trucks. Cambridge ergonomic survey is complete and will be adding back support cushions. We are still waiting on delivery on mega movers that are able to be used with hoist lifts. We are still working on CO2 monitors. We are looking at adding ballistic vests for the rigs and working on a policy due to adding on the trucks and OSHA requirements. We have had an increase of ambulance versus deer strikes. We are still working with legal on best practice for situational awareness and de-escalation. The goal is for more information on these in Fall education and hands-on education in Winter.

Communications/Operations Committee

Report given by Aaron Florin. The committee has created a monthly schedule. Aaron and Hayley will be meeting with Kevin regularly. Their email will be available by the end of the month. Next meeting is scheduled for June 10, 2021.

Wellness Well Being Advisory Committee

Report given by Jeff Czyson. Employee Well-being Advisory committee is forming and creating a charter. They are still looking to add more staff from all areas. We had 14 applications for the peer support and we will have 11 starting. They will be training over a four-to-five-week time frame. The first six months will be group sessions. There will be a Peer Support Liaison listed in Aladtec for leaders to contact when needed. The fitness group will be coming back together and more to come soon. We are currently onboarding 10 medics and four EMTs.

Rumor Control

EMTs in Critical Care

There has been a rumor that EMTs are being removed from Critical Care. This will not be happening. EMTs are not being removed but EMTs FTEs will not be increased at this time.

Standing Reports

Managers doing union work report

There were 59.5 hours reported for the month of April 2021, 19 hours report for the month of May 2021 and 127.75 hours reported for the month of June 2021.

Outsourcing Report

There was \$12,055.97 reported of outsourced work for the month of May 2021.

Action Item Review

Charters

We have the corporate charter outline to use as a template for updating the committee charters.

Open Shift Algorithm

That has been completed and re-written to clarify non-benefit and benefit eligible both work agreements and requirements. The algorithm was also simplified to for use on all job classes. This will be marked complete and taken off the list.

New Business

Uniform Policy

All the pictures have been received from Aspen Mills and will be added to the policy. Once complete the policy will be sent out to staff.

Flex Truck Shifts

There will be added shifts for the next bid that will be flex truck. The staffing committee will be setting the bid rules for these trucks as they will be staff by Paramedics, ALS EMTs and BLS EMTs.

Next Meeting Date:

August 26, 2021 at Mounds View Conference Room at 1330.

Adjourned at 1526 hours.