

LETTER OF UNDERSTANDING

between

ALLINA HEALTH EMS

and

IAEP LOCAL 167

Subject: EMTs in Paramedic Programs

As determined by Allina Health EMS, EMTs who have completed onboarding and will be attending paramedic school are able to change their FTE to 0.75. The employee shall select and maintain their weekend requirement and float the remainder of their 0.75 FTE. Eligible employees must apply for this option prior to each bid. The number of EMTs allowed to apply for this option may be adjusted each bid based on paramedic staffing needs. If selected, these employees must work with Staffing to obtain the floated portion of their schedule on a monthly basis. Employees working this schedule are commonly referred to as being in the “school pool.”

EMTs in the school pool who are attending a paramedic program accredited by the Commission on Accreditation of Allied Health Education Programs are eligible to receive a stipend. Allina Health EMS will provide the stipend, on the paycheck for each payroll period, equivalent to twenty (20) hours at the employee’s base hourly rate of pay. The stipend will begin with the payroll period in which the paramedic program begins.

The employee will be eligible for the stipend for as long as the employee remains a member of the school pool, fulfills the 0.75 FTE (60 hours) each pay period, and actively attends and remains in good standing with the school. Employees placed on academic probation may be removed from this program if quantitative improvement is not achieved.

The stipend will end when the employee successfully completes the paramedic program, is excused by the school, or resigns from the program. If the employee is excused, resigns, or is placed on academic probation from the paramedic program, the employee must notify their leader immediately.

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AGREED TO:

ALLINA HEALTH EMS

IAEP LOCAL 167

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