

Minutes LMC Meeting – January 2023

THESE MINUTES ARE BEING POSTED UNAPPROVED
AT THE NEXT MEETING THESE MINUTES WILL BE APPROVED
THE APPROVAL PROCESS MAY CHANGE SOME SENTENCE STRUCTURE OR
WORDS, BUT SHOULD NOT SIGNIFICANTLY CHANGE THE CONTENT

Minutes of the Regular LMC Meeting of January 26, 2023

Present: Kevin Miller, Scott Nisbit, Jodi McKusik, Brett Hopper, Kyle Kaminski, Matt Miron, Ron Gray, Dustin Hadley, Bethany Worm and Anne Handahl.

Minutes taken by Amanda Layne.

Meeting called to order at 1334.

Minutes from November 2022 meeting approved as submitted.

AHEMS Updates

Finances

The net operating income for November 2022 was \$90,000 which was \$136,000 ahead of plan. Year-to-date Net Operating income is at \$11,810,000 which was \$2,049,000 ahead of plan. Net revenue was \$427,000 ahead of plan, salary expenses were \$307,000 behind plan and non-salary expenses were \$99,000 behind plan. Billed transports were ahead of plan by 451. Gross charges were ahead of plan by \$1,416,000, salaries and benefits were behind plan by \$192,000, utilities and maintenance were behind plan by \$112,000 and bad debt was behind by \$124,000.

****Every year AHEMS creates a budget to guide operations and provide expectations for recapitalization of the organization. When you hear us use the term “behind plan” this refers to the fact we are performing at a rate that will leave us short of our established goal. This does not mean we are losing money; we’re just not making the amount we targeted before January 1st. Likewise, the term “ahead of plan” refers to the fact we are doing even better than was predicted which is a wonderful situation!****

IAEP 167 Updates

Board of Director Elections 2023

Elections for the IAEP 167 board of directors will be completed at the end of February. The positions up for election are President, Treasurer, District Vice President Metro EMT and District Vice President West Regions.

Committee Reports

Staffing Committee

Report given by Jodi. The open shift policies for Metro, Glencoe/Hutchinson and New Ulm/St. Peter have been review and adjusted to be more consistent with the Metro. These policies will remain separate as each area has some different needs.

Safety Committee

Report from Kyle. The committee just met this afternoon. They are currently working on safety plan for 2023. That mainly focuses on reducing employee harm – slips, trips and falls and safe patient moving. We will be rolling out the new Mega Movers fleet wide as the study is complete. ANW will be getting approved to use the new Mega Movers.

Communications/Operations Committee

Report given by Kevin. We would like to be able to use this group to send out policies and use PowerDMS for feedback.

Wellness Well Being Advisory Committee

Report given by Bethany. Peer support Zoom meetings will be starting again. New therapy dog starting in dispatch. Use your Thrive dollars.

Rumor Control

None at this time.

Standing Reports

Managers doing Union Work Report

There were 618.5 hours reported for the time period of November 24 – December 28, 2022 and 250.5 hour reported for the time period of December 29 – January 25, 2023.

Outsourcing Report

No report available.

Action Item Review

Safety Break

Looking for input on when to do safety breaks. We are going to trail safety breakings in interfacility when UHU reaches 0.5 then supervisor on duty will look to get crew a break.

Radio Policy

Kevin will follow up on the Radio Policy and report back next meeting.

Base Posting Locations for South Metro

Will be working on this in the next few weeks.

New Employee Bios

Bethany states that starting with this academy they will be sending out bios and pictures of new employees.

New Business

Procedure: Personal Safety and Self Defense Best Practice

This is more of a best practice. Employees should try to move away first and then contact dispatch and law enforcement. Any employee that is assaulted should fill out PVSR and Occ Health. After reviewing cases, everyone is doing what they should do but wanted a best practice on file.

ALS Truck

EITs are requesting more ALS stocked trucks. They are running into issues with needing more ALS trucks and having only BLS trucks available.

On Call Transfers in West Region

There are discrepancies between the regions with out-of-town transfers and who does them – call truck vs duty truck.

Next Meeting Date:

February 23, 2022 at Mounds View at 1330.

Adjourned at 1532 hours.