**Minutes LMC Meeting October 2024**

THESE MINUTES ARE BEING POSTED UNAPPROVED

AT THE NEXT MEETING THESE MINUTES WILL BE APPROVED

THE APPROVAL PROCESS MAY CHANGE SOME SENTENCE STRUCTURE OR

WORDS, BUT SHOULD NOT SIGNIFICANTLY CHANGE THE CONTENT

**Minutes of the Regular LMC Meeting of October 31, 2024**

Present: Kevin Miller, Albert Reiff, Brett Hopper, Amanda Layne, Scott Tomek, Anne Handahl, Angie Fox, Dave Matteson, Aaron Florin, Jodi McKusik, Scott Nisbit, Dr. Duren and Ron Gray.

Minutes taken by Amanda Layne.

Meeting called to order at 1337.

Minutes from September 2024 meeting approved as submitted.

**AHEMS Updates**

Finances

AHEMS net revenue for September was $1.8 million ahead of target and operating costs were $924,000 behind target. Gross revenue was $3.8 million ahead of target for the month. Bad dept was $8.4 million. Year to date we are one million dollars over target.

\*\*Every year AHEMS creates a budget to guide operations and provide expectations for recapitalization of the organization. When you hear us use the term “behind plan” this refers to the fact we are performing at a rate that will leave us short of our established goal. This does not mean we are losing money; we’re just not making the amount we targeted before January 1st. Likewise, the term “ahead of plan” refers to the fact we are doing even better than was predicted which is a wonderful situation!\*\*

**IAEP 167 Updates**

None.

**Committee Reports**

Staffing Committee

Report given by Jodi. We continue to onboard robustly. We are down 1.68 FTEs in the month of October due to departures. The pre-bid meeting will be December 10 and bid is tentatively scheduled to start January 22, 2025. Staff should turn on notifications to ensure they are notified about shift assignments and requests.

Safety Committee

Report given by Scott. We initiated the VAN assessment this year and we did win the operations excellence award for our efforts. We are proving good stroke care! Kyle is working on getting more individuals for safety committee. They are working on SBAR for floatation devices for truck in case of water rescue. We will be moving to online PDF for crews to report issues with trucks. We have 20 percent improvement from last year regarding crashes per 100,000 miles. We are starting mid-November we will be changing to routine response to unknown/man down calls. We will be looking at other types of calls that we could potentially respond routine.

Communications/Operations Committee

On pause at this time.

Wellness Well Being Advisory Committee

Report given by Jeff. All leaders have gone through ASIST training which deals with suicide prevention. A big thank you to everyone that participated in the wellbeing survey which had more responses than employee engagement survey.

**Rumor Control**

None.

**Standing Reports**

Managers doing Union Work Report

There was 445 hours of managers doing union work for reported for the month of September 2024.

Outsourcing Report

There was total of $242 reported of outsourced work for the month of September and $20,410 of body work.

**Action Item Review**

Language Line

The list of apps has been completed. This has been added to CAD and working on including it in Elite as well. This information will include links to instructions and the apps. All the apps have been added to CAD. We will work on adding them to Image Trend. We will work on communication out to staff about these. This has been completed and will be taken off.

EMMA Computer Connections

There have been issues with computers and Wi-Fi issues when leaving hospitals. Panasonic engineers were here and discovered that it is an issue with Panasonic software. They will have to refresh computers or replace them. This is moving forward.

Union and Management Retention Committee

This will be a next quarter launch.

Chase Car

There is an SBAR about this, but it is currently on pause. OMD is looking at other possibilities for the chase car.

BLS 911

This is in process with the change with handing off patient’s to BLS 911. Documents are currently in PowerDMS and process will officially change in November. We are still looking at how we can transfer ePCRs from other services that use Elite. This is what they do on calls in Bloomington.

**New Business**

Holiday Meals

Allina will not allow any discretionary spending through then end of the year. Management will be looking into Thrive money to see what they can spend. The union will continue with suppling holiday meals.

**Next Meeting Date**:

The meeting for November will be canceled due to holiday and we don’t meet in December. Next meeting will be January 30, 2025 at Mounds View at 1330.

Adjourned at 1440 hours.